

## 30775 Qld: Vocational Graduate Certificate in Christian Ministry and Theology

### Description

The Vocational Graduate Certificate in Christian Ministry and Theology course is designed for people who want to build on previous theological and church leadership studies ( e.g. Advanced Diploma of Christian Ministry or equivalent), or for those holding an undergraduate degree (or equivalent) in a discipline other than theology who wish to upgrade their knowledge and skills in these fields. Applicants without an undergraduate degree who meet the admission criteria (i.e. minimum of ten years professional experience in a management/leadership/pastoral/missionarial position, and member grade status of a relevant professional organisation, with demonstration of professional development and training) will be admitted in to the Vocational Graduate Certificate in Christian Ministry and Theology. Note: This award is the equivalent of the post-graduate certificate offered under other higher education providers.

### Subjects

- AACDipGV.1: Theology of the Great Commission
- AACDipGV.2: Old Testament Biblical Theology
- AACDipGV.3: The Theology of Paul's Prison Epistles (Ephesians, Philippians, Colossians & Philemon)

Electives: Any two (2) of the following:

- BSBINN601A Manage organisational change
- BSBLED705A Plan and implement a mentoring program
- BSBLED706A Plan and implement a coaching strategy
- BSBHRM602A Manage human resources strategic planning

### Special Note: N0.1

Those students with no previous theology training will be require to complete

- Three (3) bible or Theology subjects from either Diploma or Advanced Diploma Levels
- AACCIV.5: Preaching: Communicating the Miracles and Parables of Christ: CM12

**Special Note N0.2:** On completion of Vocational Graduate Certificate in Christian Ministry and Theology the graduate would have completed the following Christian Ministry and Theology competencies:

CMT025 Analyse and articulate Biblical Concepts in life and practice

CMT026 Analyse and articulate information within a theological theme or issue

CMT027 Analyse and articulate concepts about God in relation to the way we live and lead as Christians

### Vocational Pathways

- Church Worker
- School Chaplain
- Religious Education instructor
- Community worker in church or para-church organizations
- Missionary Support worker
- Assistant Pastor
- Church Administrator
- Pastor
- Missionary
- Church Planter



The course will be run as part of our Sabbatical/Study Leave Program for Leaders and Pastors or as weekly intensives consisting of lecture and tutorial classes.

### **IMPORTANT CONDITIONS - PLEASE READ**

1. Students must arrange payment of all fees at enrolment. To assist students we have provided an On-line Fee Payment Service. Your fees are made up of three components: (a) Registration fees, (b) Tuition fees, and (c) Graduation fees. In cases of financial hardship, students may pay by instalments under conditions specified by the college after an initial \$100 deposit has been paid.
2. Subject to the Refund Policy, a student is liable for all their fees even if they withdraw.
3. AAC may refuse admission to students who have defaulted on the payment of charges and have outstanding debts to the College.
4. Re-enrolment in a subject, which a student has failed twice, is not permitted, unless approval has been obtained from the college.
5. Assessment results will not be given over the phone. All results will be posted to your postal address, so please ensure that you inform the office of changes to your address prior to completion of the course.
6. At the completion of a Certificate/Diploma/Advanced Diploma the student should submit an Application for an Award Form in the semester in which the award requirements are completed. Please be aware that for mutual recognition, AAC can give recognition to qualifications and relevant units of competency and related qualifications issued by other Australian registered training organisations if supporting documentation is provided (e.g. certified copies of previous awards).
7. The College is obligated to provide a student's name, address and enrolment data to the Department of Training, Centrelink and other authorised institutions when requested.
8. Students are responsible for the payment of fees. Where an employer has signed an agreement with ACC to pay fees and charges on behalf of a student, the college will invoice the employer. If, however, the fees are unpaid, students remain liable for payment of all student fees.
9. Students are advised that some courses may require them to undertake a work placement within the industry. Prior to such placements, a student will need to meet certain industry conditions (e.g. holding a valid Blue Card, etc.). In such work placements, students are expected to act professionally and meet the normal behavioural standards of the industry (e.g. dress code, work hours, medical certificate if absent from work, etc.) to satisfy the competency standards of work placements.

### **REFUNDS POLICY**

#### **A full refund will be granted if:**

- a student withdraws from an entire course because the course is cancelled; or
- the College reschedules a class/course to a time unsuitable for the student

NB: In all cases, refunds are not automatically made. Students must formally request a refund by filling in a Refund and Withdrawals form.

#### **A partial refund will be granted if:**

- a student can offer written evidence that they must withdraw for reasons beyond their control which prevent them from continuing their studies. In such cases as are approved by the college, the refund will be on a pro-rata basis.

#### **No refund will be granted if:**

- a withdrawal/application for refund is submitted that does not meet the previously listed requirements. Note: No refund applies to units of competency not yet commenced if the application is lodged after 14 day period, as they are part of a course/program of study.
- because of the ceiling of tuition fee charges, full-time students who withdraw from a single module/unit of competency may not, in some instances, be entitled to a refund.

#### **Special circumstances**

- Pro-rata refunds may be approved by the College Dean if students can establish with documentary evidence satisfactory grounds for withdrawing from the course/qualification e.g. serious illness or disability, transfer of employment or other circumstances beyond their control.

### **Students who withdraw while on a Payment Plan**

- A student who is paying by the installment plan option will only be entitled to a refund if the total owed by the student is less than the refund due. In situations where a student owes more than the refund due, a new fees payment agreement will be issued and their outstanding debt amended. Note: If students do not officially withdraw within the limits previously specified they will still be liable for full payment of any outstanding fees.

**Note:** This policy does not apply to International Students. International Students seeking a refund must contact the AAC International co-ordinator.

### **SKILLS RECOGNITION or RECOGNISED PRIOR LEARNING (RPL)**

#### **What is Skills Recognition or RPL?**

Recognition of Prior Learning (RPL) is the formal acknowledgment of skills, knowledge and attitudes (elements of competencies) obtained through formal and informal training, study, work and life experience. RPL can be given where formal study in a previously completed course has led to a person demonstrating the same competencies as will be assessed by doing an AAC course. RPL can also be given where a person has evidence that competencies have been developed in situations outside the classroom.

#### **Who is eligible?**

To be eligible to enrol in this qualification, students must meet the following pre-requisites:

- Have supplied AAC with a certified copy of a nationally or internationally accredited qualification/ qualifications and relevant units of competency; or
- Have documented extensive relevant community services or industry experience and a demonstrated ability to work at the applying for RPL level.
- Evidence profile consisting of e.g. supervisors reports, examples of work and resume

Once the above criteria are met, then an application for Skills Recognition can be completed. Once an application for Skills Recognition is made, it is implied that the student is asserting they already have the knowledge, skills and experience to meet the requirements of the competency or competencies that they are applying to have Skills Recognition for. Consequently, there are no classes to attend AND there is no provision for academic assistance for the student. Administrative assistance is certainly available to ensure correct enrolment and other system requirements are met.